



WORDPRESS PLUGIN

Class and appointment booking for your own website

KosmicBooking takes bookings for classes, appointments and events, collects payment, sends the reminders and keeps the records, all on the WordPress site you already have.

Capabilities overview

October 2026



Made and supported by Kosmic Edge Marketing

BUILT FOR

CPR & first-aid training

Fitness & yoga studios

Workshops & courses

Lessons & appointments

Events with limited seats

Everything a class-based business needs, in one plugin

Most booking tools were made for one-to-one appointments. CosmicBooking was made for classes: many people book seats in the same session, each person pays for the seats they take, and nobody gets double-booked. It runs inside WordPress, so your bookings, customers and payments stay on your own site.

Seats, not slots

Several customers book the same class until it is full. The last seat can never be sold twice.

Paid when they book

Cards, Apple Pay and Google Pay through Stripe. The full price, or a deposit with the rest paid online later.

Reminders that send themselves

Branded emails and texts before and after each class, plus birthday greetings and certification renewals.

Customers help themselves

An account where customers see, move, cancel and pay for their own bookings, within your rules.

Your business at a glance

Dashboard, calendar, bookings, customers and reports in one full-screen app inside WordPress.

Fits your website

A booking window on any page, or a Book now button that opens it. Works with the block editor and Elementor.

Moving from Amelia

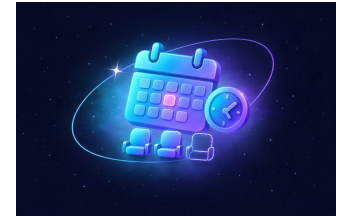
Bring customers, bookings, payments and instructors across in one import, without emailing anyone.

Your site, your data

Everything lives in your WordPress database. Updates arrive in WP Admin like any other plugin.

A booking window that walks people through it

Customers book in five short steps: the class, a date and time, how many seats, their details, and payment. The steps run down the side and tick off as they go, with what was chosen under each, so it is always clear where they are and what they are paying for.



Summit CPR Training

Service
CPR & First Aid

Date & time

Seats

Your information

Payment

Get in touch

(610) 555-0148

hello@summitcpr.example

Collapse menu

Date & time

Step 2 of 5

October 2026

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21 2	22 6	23 8	24 6
25 8	26 8	27 5	28 8	29 6	30 8	31 7

October 23, 2026

8:00 AM

Maria Lopez

12 seats left

8:00 AM

Dev Patel

12 seats left

11:00 AM

Maria Lopez

12 seats left

11:00 AM

Dev Patel

12 seats left

The booking window on a page: the month and the day's classes side by side, with the instructor and seats left for each.

Seats held while they pay

A seat is held for a few minutes during checkout and released if the customer walks away.

A name for every seat

Booking for a group? They give the name of each person attending.

Your own questions

Ask anything per service, such as an employer or a certification number, and see the answers on the booking.

Courses and waitlists

Sell a multi-session course as one booking. When a full class frees up, the next person on the waitlist is offered the seat.

Your hours, your rules

Business hours, instructor hours, holidays, how far ahead people can book, and when they can still cancel or reschedule.

No double-booking

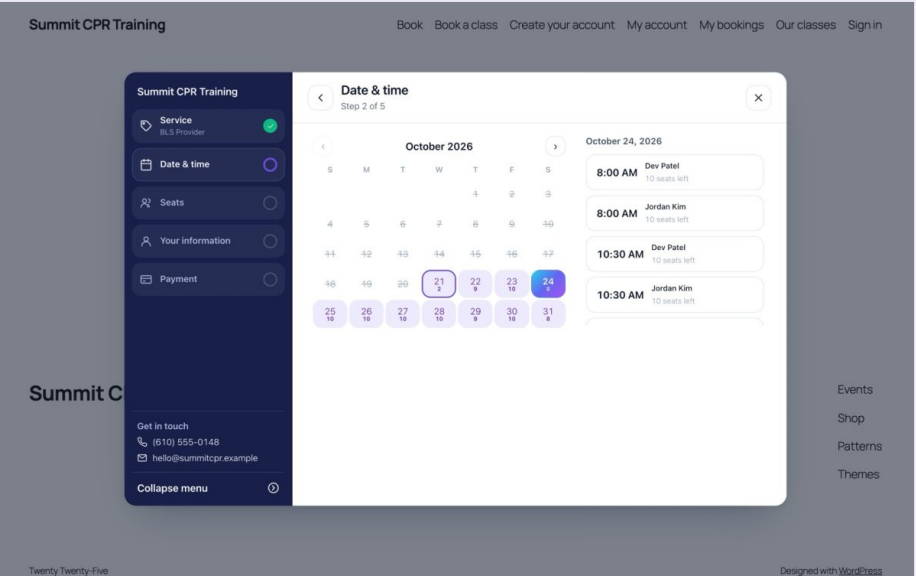
When two people go for the last seat at the same moment, one gets it and the other is told straight away.

KosmicBooking · Capabilities overview

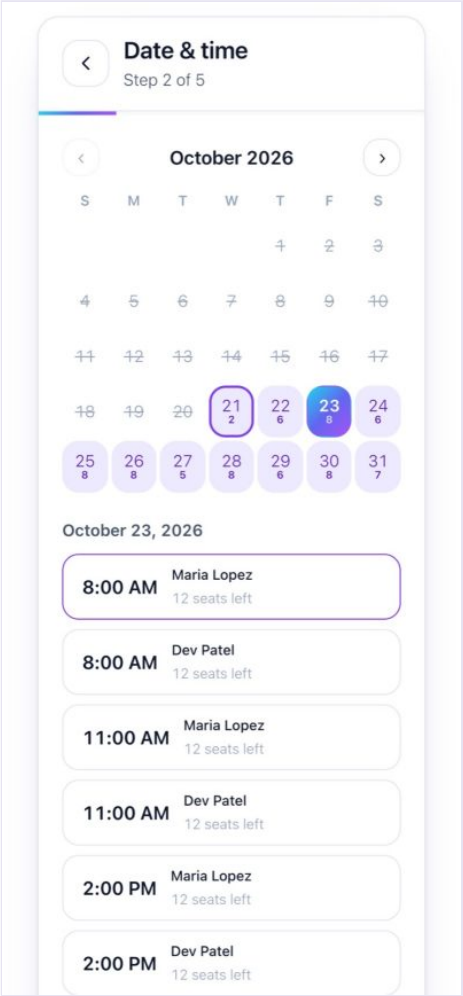
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On a page, in a pop-up, on a phone

Put the booking window on a page, or add a Book now button anywhere that opens it in a pop-up. Any link on your site can open it too, even straight to one class, so your own buttons and menu items can start a booking.



The pop-up: the same steps over any page, with a close button. Closing during checkout gives the held seat back.



On a phone it fills the screen, with a progress bar in place of the side panel.

Looks right on any theme
It takes your brand colours and keeps its own look, even on themes that restyle every button.

Fits a laptop screen
Choosing a date and time fits on a typical laptop screen without scrolling.

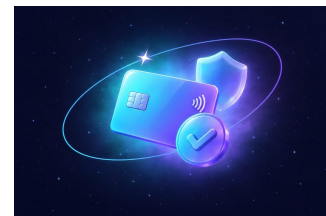
Works with your page builder
A block, a shortcode, and Elementor widgets. More on the page-builder page.

Keyboard and screen-reader friendly
Focus moves to each new step, every control is labelled, and the pop-up closes with Escape.

PAYMENTS

Getting paid, up front or in parts

Payments go straight to your own Stripe account. Take the full price when people book, or a deposit and the rest later. KosmicBooking keeps track of who has paid what and who still owes.



KosmicBooking

Dashboard

Bookings

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Discount codes

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Notifications

Reports

Stripe Guide

Settings

admin

WordPress Dashboard

Bookings

All customer bookings, searchable and filterable.

Search name, email or reference...

REF	CUSTOMER	SERVICE
QNS5FPPKH	CN Chloe Nguyen	CPR & First Aid
JXHJAU5Y	CW Casey Walsh	CPR & First Aid
GXP77CS	LR Liam Rivera	CPR & First Aid
G8NWVR37	NW Noah Walsh	AED Refresher
KBRHGVNM	JC Jamie Chen	AED Refresher
W3RMBPSC	NF Nora Fischer	BLS Provider
BFHX6RVX	GC Grace Chen	BLS Provider
AA2NN45P	MB Mateo Brooks	CPR & First Aid
GES9EYFR	AM Avery Murphy	CPR & First Aid
6WV5FPX	SD Sofia Doyle	Pediatric First Aid
3YDKDK6	TB Taylor Brooks	Pediatric First Aid

#QNS5FPPKH — Chloe Nguyen

Mark attended

Mark no-show

Send reminder

Cancel booking

Overview

Payment

Notes

Activity

Confirmation

QNS5FPPKH

Status

Confirmed

Customer

Chloe Nguyen

chloe.nguyen@example.com

+16105551666

Service

CPR & First Aid

Instructor

Dev Patel

Date

Nov 7, 2026 1:30 pm

Seats

1

Booked

Oct 2, 2026 9:30 pm

TOTALS

Total

\$85.00

Paid

\$85.00

Balance due

\$0.00

Every booking in one list. Open one to see its payments, check people in, send a reminder, refund or cancel.

Cards, Apple Pay and Google Pay

Through Stripe, with a test mode for trying everything before you go live.

Deposits your way

A percentage, or a fixed amount charged per seat or once per booking: \$25 a seat makes three seats a \$75 deposit.

Balances paid online

Customers pay what is left from their bookings page, and a reminder asks them a few days before the class.

Paid at the desk

Cash, cheques and card-machine payments are recorded on the booking, so the balance is always right.

Refunds from the booking

Refund all or part of a payment in a couple of clicks; the customer gets an email.

Discount codes and packages

Codes with limits and dates, and session packages such as a 5-class pass that customers spend at checkout.

WooCommerce, if you prefer

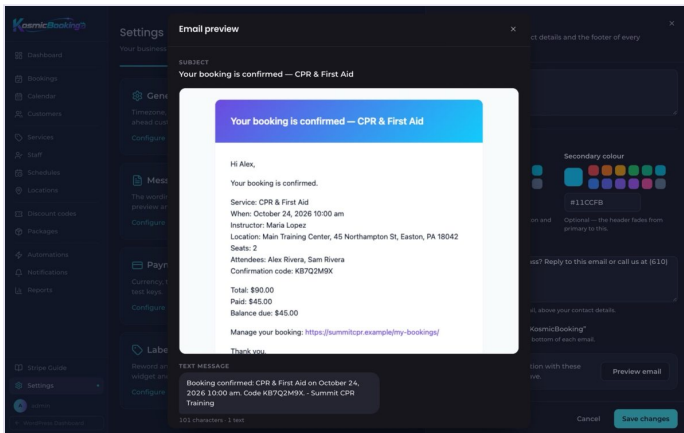
Bookings can go through your WooCommerce checkout instead.

A guided Stripe setup

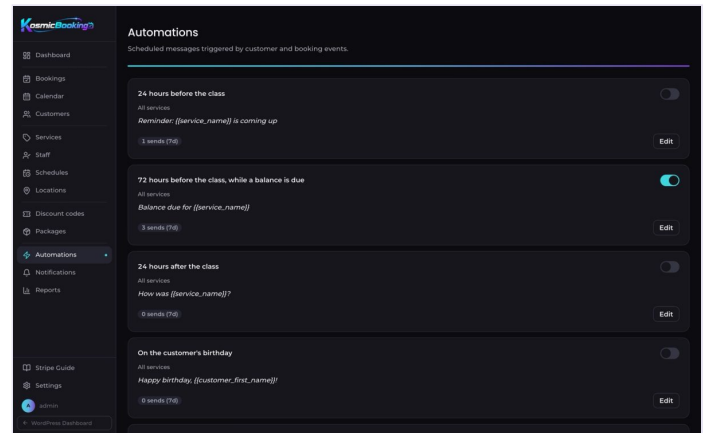
A step-by-step guide in the plugin checks your keys and connection.

The reminders send themselves

Confirmations, reminders and follow-ups go out on their own, by email and text message, in your brand and in your words.



Every email carries your logo, colours and contact details. Preview it, and the matching text message, before it ever reaches a customer.



Switch each automation on or off, choose when it goes out, and see how many it sent this week.

Branded emails

Confirmations, reminders, changes, cancellations, refunds, balances due and waitlist offers.

Automations

A reminder before each class, a follow-up after, birthday greetings, and a renewal reminder when someone's certification is about to run out.

Text messages

Through Signal House or Twilio, sent only to the countries you allow.

Your words

Edit any message, preview it with real booking details, and send yourself a test first.

Customers look after their own bookings

Customers get an account on your site. They can see what is coming up, move or cancel within your rules, and pay what they owe, without calling you.

My bookings

CPR & First Aid

CONFIRMED

October 24, 2026 · 1:30 PM

Main Training Center · 45 Northampton St Easton, PA 18042

Code: FCWE49UM Balance due: \$85.00

Pay balance — \$85.00

Reschedule Cancel

BLS Provider

CONFIRMED

October 27, 2026 · 1:00 PM

Main Training Center · 45 Northampton St Easton, PA 18042

Code: 7AK3SR23

Reschedule Cancel

AED Refresher

CONFIRMED

November 5, 2026 · 5:00 PM

Main Training Center · 45 Northampton St Easton, PA 18042

Code: KBRHGVNM Balance due: \$40.00

Pay balance — \$40.00

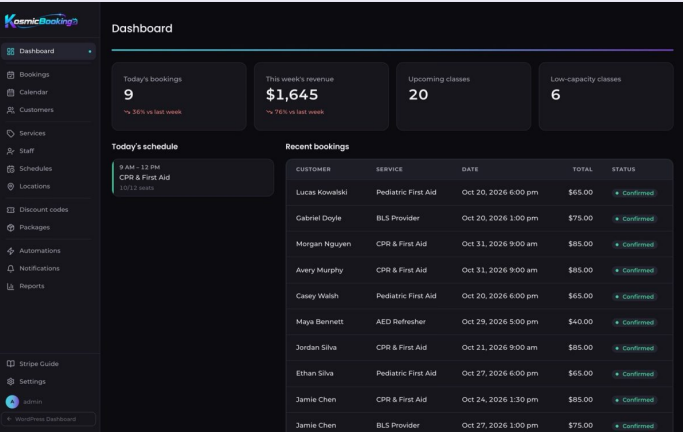
Reschedule Cancel

A customer's bookings, with the balance they can pay online.

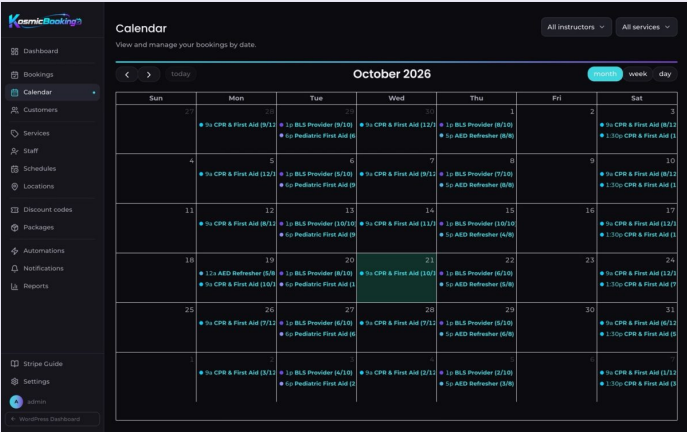
Upcoming and past bookings Each with its date, place and confirmation code.	Reschedule or cancel Up to the cut-off you set.
Pay the balance By card, from the same page.	Invitations Invite any customer to make an account. Customers moved from Amelia keep their logins.

Your day, your week, your numbers

A full-screen app inside WordPress for the people running the classes: what is on today, who is booked, who still owes, and how this month compares with the last.



The dashboard: today's classes, this week's revenue and the classes that still need people.



Every class on the calendar with the seats taken, by month, week or day, for one instructor or all of them.

Know every customer, and every number



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Settings

Admin

Avery Murphy

AM

Avery Murphy

No account yet.

averymurphy@example.com

+16105551259

July 22

Customer since Oct 18, 2026

Note: Works night shifts at St. Luke's, prefers evening classes.

29

Bookings

5

Upcoming

21

Attended

1

No-shows

0

Cancelled

\$2,405.00

Paid

\$135.00

Owes

NEXT CLASS

CPR & First Aid

Mon, Oct 26, 2026 - 9:00 am

LAST CLASS

Pediatric First Aid

Tue, Oct 20, 2026 - 6:00 pm

CERTIFICATION RENEWAL

CPR & First Aid

Due Oct 19, 2028 - last taken Oct 19, 2026

Bookings

Payments

Details & notes

Packages

Messages

UPCOMING: 5

DATE	CLASS	SEATS	TOTAL	PAID	OWES	STATUS	REF
Oct 26, 2026 9:00 am	CPR & First Aid Maria Lopez	1	\$85.00	\$0.00	\$85.00	Confirmed	UNPWKX
Oct 27, 2026 1:00 pm	BLS Provider Dev Patel	2	\$150.00	\$100.00	\$50.00	Confirmed	WPKLZIV
Oct 27, 2026 6:00 pm	Pediatric First Aid Maria Lopez	1	\$65.00	\$65.00	—	Confirmed	RF4729G

Each customer's whole history: classes taken, what they have paid and still owe, when their certification runs out, and your staff-only notes.

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Reports

Money, bookings and how full your classes are — compared with the period before.

7 days

30 days

90 days

12 months

Net revenue

\$23,095.00

↗ +6%

Bookings made

299

↗ +14%

Seats filled

80%

↗ +7 pts 300 of 366

No-shows

8%

21 of 263 attended bookings

Bookings made per day

Bookings

Revenue

2026-09-22

2026-10-21

Busiest services

SERVICE	BOOKINGS	SEATS	VALUE
CPR & First Aid	168	197	\$16,745.00

Instructors

INSTRUCTOR	CLASSES	SEATS	FILL
Maria Lopez	18	166	81%

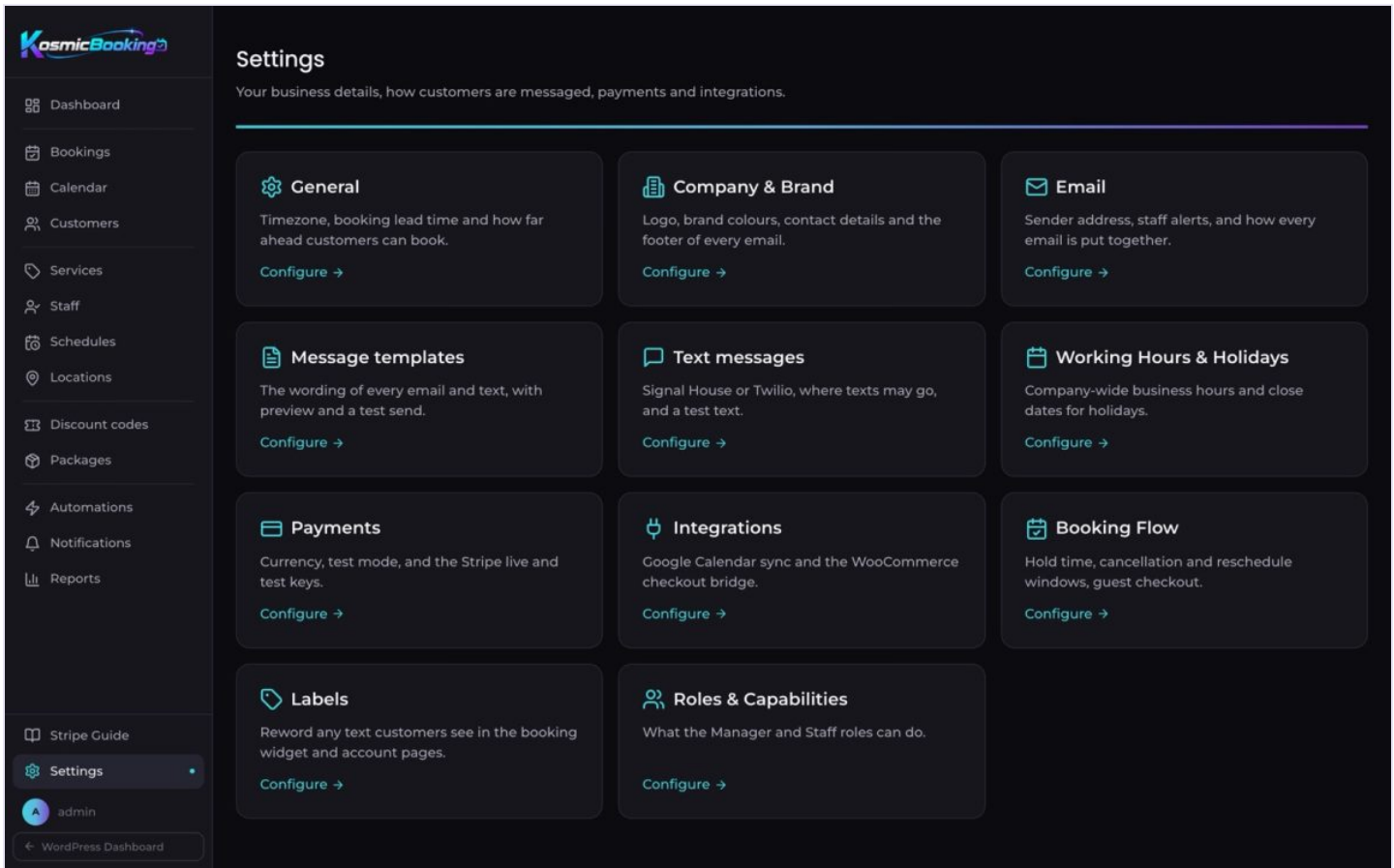
Revenue, bookings, seats filled and no-shows against the period before, with your busiest services and how full each instructor's classes are.

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Built around how you already work

Services, staff, schedules and rules are set up once, in plain screens, and everyone on your team sees only what they need.



Every setting in one place, each with a short description of what it changes.

Classes, appointments and events

Price per seat, seats per class, length, buffers, deposit, location and an intake form for each.

Staff and schedules

Each instructor's hours, days off and the services they teach.

Roles

Managers and instructors get their own logins and see only what they need.

Google Calendar and iCal

Instructors' classes appear in their own calendars.

Locations

Each class says where it happens, in every email.

Labels

Reword any text customers see, without touching code.

Place it with the tools you already use

However your site is built, adding booking is a matter of dropping it where you want it.



The screenshot shows the Elementor page builder interface for a website titled "Summit CPR Training". The top navigation bar includes links for "Book", "Book a class", "Create your account", "My account", "My bookings", "Our classes", and "Sign in". The left sidebar is titled "Edit Booking Form" and has tabs for "General", "Style", and "Interactions". The "General" tab is active, showing settings for "Content" (Service: CPR & First Aid, Show: On the page, Button text: Book now) and "Settings" (ID: book-now, Attributes, Display Conditions). The right sidebar is titled "Structure" and shows a "Div block" containing a "Booking Form" widget. The main content area displays "Our classes" with a calendar for October 2026, showing dates from 1 to 31. Below the calendar is a "My bookings" section with a "CONFIRMED" status for "CPR & First Aid".

In Elementor's editor the booking form is a V4 widget with its own settings, styled like any other element and live as you design.

Elementor V4 widgets

Booking Form, My Bookings, Customer Account, Create Account and Sign In, each taking Elementor's styles.

Block editor and shortcode

A KosmicBooking block, or `[kosmicbooking]` anywhere shortcodes work.

Book now buttons

Show the form on the page, as a button that opens a pop-up, or only from your own links.

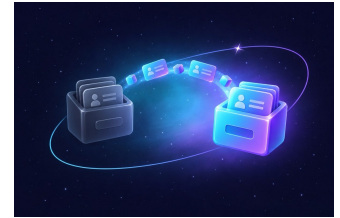
Your colours

Set your brand colours once and the booking window, emails and sign-in page all use them.

SWITCHING OVER

Moving from Amelia without starting over

Install KosmicBooking on the same site and bring everything across in one import. It shows you what will come over before anything moves, and nobody is emailed.



What comes across

- Customers, with their logins and notes
- Every booking, past and upcoming, with what was paid and what is still owed
- Payment history
- Instructors with their hours and days off
- Services, events, discount codes, packages and deposit settings

How the switch goes

- Seats already sold stay taken, so no class is oversold
- Run it again on the day you switch to pick up anything booked since
- Move your users from Amelia's roles to KosmicBooking's, with undo
- Then switch Amelia off

Works with Constellation

If Kosmic Edge manages your website, we can look after bookings for you from Constellation, our client platform: checking availability, booking customers in, sending reminders and pulling reports. Anything that moves money, changes a customer's booking or emails someone always needs a confirmation first.

Peace of mind

Your data stays with you

Bookings, customers and payments live in your own WordPress database, not someone else's platform.

Kept if you reinstall

Deleting the plugin keeps your data unless you choose to erase it.

Card details never touch your site

Stripe handles them; your site only learns that a payment succeeded.

Updates in WP Admin

New versions arrive like any other plugin, with notes on what changed.

Every customer-facing word

Can be reworded with Labels, so the booking speaks your language.

People behind it

You work directly with the team that builds KosmicBooking, not a call centre.

WHAT YOU NEED

WordPress 6.4 or later

With PHP 8.1 or later. Running it from Constellation needs WordPress 6.9.

HTTPS and Stripe

A secure site and a Stripe account for live card payments. Test mode works without either going live.

Optional extras

Signal House or Twilio for texts, Elementor for page building, WooCommerce for its checkout.

GETTING STARTED

1 Install and add your brand

Your business name, logo, colours and contact details.

2 Connect Stripe

The built-in guide walks you through test keys, then live ones.

3 Add services and staff

Your classes, instructors and their hours.

4 Put booking on your site

A page, a pop-up button, or your page builder.

5 Turn on reminders

Pick the automations you want, and optionally connect text messages.

6 Take bookings

And watch them arrive on the dashboard.



Let's get your classes booking

KosmicBooking is made and supported by Kosmic Edge Marketing in Easton, Pennsylvania. Talk to the people who build it about setting it up on your site, or moving over from the system you use today.

Kosmic Edge Marketing

216 5th St

Easton, PA 18042

(484) 867-8419

hello@kosmicedge.com

kosmicedge.com



Screens shown use demonstration data. Features described are those of KosmicBooking as of October 2026.